



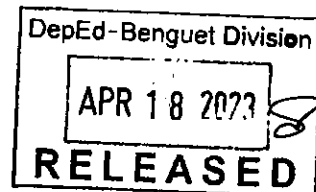
Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**Schools Division of Benguet**

17 April 2023

**DIVISION MEMORANDUM**

No. 116, S 2023

**TO:** Chief Education Supervisor, CID and SGOD  
 Public Schools District Supervisors, Coordinating Principals  
 Public Elementary and Secondary School Heads  
 All Others Concerned



**PARTICIPATION OF BENGUET DELEGATION TO THE 2023 CARAA MEET**

1. The 2023 Cordillera Administrative Region Athletic Association Meet (CARAA) will be hosted by the City Government of Baguio and the Schools Division of Baguio City on April 28 to May 1, 2023.
2. Relative to this event, the following are the activities to be undertaken:

No.	ACTIVITIES	DATE	VENUE
1	Deadline of Submission of Complete Documents	April 19, 2023	SDO-Benguet c/o Atty. Nover Singganan, RSAC Member
2	Arrival of Athletes for the 3-Day in house training period.	April 25, 2023	Benguet NHS. <i>First Meal- Breakfast</i>
3	Meeting of Coaches, Chaperons, Trainers, Team Managers, Committee Chairs, Medical Team, and Division of Schools Athletic Association (DSAA)	April 25, 2023, 5:00 PM	Benguet NHS
4	Training Period	April 25 – 27, 2023	Designated Training Venues ( <i>see enclosure 3</i> )
5	Pre-Assessment of Documents of Athletes, Coaches and Chaperons	April 25 to 27, 2023	RSAC SDO-Benguet
6	Interview of Benguet Athletes	April 27, 2023	Benguet NHS, Time TBA
7	Solidarity Meeting	April 28, 2023, 1:00 PM	Baguio City NHS Auditorium
8	Advance Games	April 28, 2023	Events, TBA
9	Combined Parade and Opening Program (CARAA and RFOT)	April 29, 2023 @ 7:00 – 9:00 AM	Upper Session Road to Melvin Jones Ground
10	Competition Proper	April 29, to May 1, 2023	Designated Playing venues
11	Closing Program	May 1, 2023 @ 3:00 PM	Baguio City NHS Auditorium
12	Home Sweet Home	May 1, 2023 Afternoon	

3. Billeting schools for Benguet Delegation for the training period and CARAA Meet proper are Benguet National High School and Benguet SPED Center, Wangal, La Trinidad, Benguet.



Address: Wangal, La Trinidad, Benguet  
 Telephone Number: (074) 422-6570  
 Email: [benguet@deped.gov.ph](mailto:benguet@deped.gov.ph)  
 Facebook Page: DepEd Tayo Benguet





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4. All athletes, coaches, co-coaches, trainers, chaperons, working committees and management board shall bring along with them their belongings like clothing, training/playing attires, beddings, lunch box, drinking water container, plate, cup, pail and other personal effects. There is no break of going home between the training period and the CARAA proper.
5. All committees assigned in various work assignments especially food committee shall report in the afternoon of April 24, 2023 at Benguet National High School.
6. Meals and snacks shall be served on the duration of the training period and CARAA Meet. Likewise, athletes shall be given delegation uniforms, caps and playing attires, while members of the delegation including the committees will be provided with jackets chargeable to Special Education Fund.
7. Financial Assistance in the amount of P1,200 shall be given to each athlete (*Provincial Ordinance No. 17-213*). Likewise, medalist in this 2023 CARAA Meet will be given incentives (*Provincial Ordinance No. 15-178; Team Events: Gold- P2,000.00, Silver-P1,500.00, Bronze-P1,200.00; Individual Events: Gold- P1,500.00, Silver-P1,200.00 & Bronze-P1,000.00*).
8. There is no suspension of classes during the CARAA Meet training and competition proper. Billeting Schools may employ appropriate methods of conducting classes. Teacher-coaches/trainers are excused from their in-person classes but must prepare and leave appropriate activities and learning resources to the school heads.
9. Learning modules shall be given to the athletes during the duration of the training.
10. Grades of athletes must not decrease due to their participation to sports activities representing their school/municipality/province (*Education Act of 1982*).
11. Service credits/Compensatory Overtime Credits shall be granted to DepEd personnel for Saturday, Sunday, Holiday, and overtime services rendered (*food committee*) up to maximum of five days supported by F-48 signed by their respective chairpersons in connection with the conduct of the 2023 CARAA meet.
12. Urgent and wide dissemination of this memo is desired.

  
**SALLY L. BANAKEN-ULLALIM, CESO V**  
Schools Division Superintendent

*Encls:*

- 1 - Master List of Athletes, Coaches, Trainers, Chaperons, Honorary Officials, Working Committees and other Members of the Benguet Delegation
- 2 - Functions of Coaches, Co-Coaches, Trainers, Chaperons, Management and Working Committees.
- 3 - Training Venues

sgod/smr/lmy  
April 17, 2023



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